APPROVED
UNIVERSITY REGISTRAR

MINOR IN BUSINESS
APPLICATION AND CHECKSHEET
FOR STUDENTS GRADAUTING IN CALNEDAR YEAR 2015

VirginiaTech
Invent the Future

For Office Use Only
Decision: _____
Date: _____

ADMISSION REQUIREMENTS AND PROCEDURES

In order to apply for a minor in Business, students must meet the following criteria:

- **be enrolled in a degree-granting major outside the Pamplin College of Business**
- **have at least a 2.00 overall GPA in at least 24 SH at Virginia Tech;**
- **have completed MATH 1525-6 or its equivalent (*see below); and**
- **if any ACIS, BIT, ECON, FIN, MGT, MKTG courses have been taken, have no final grade lower than C- in these courses.**

CERTIFICATION

In addition to fulfilling the requirements of their individual majors, Business minors must complete a minimum of 42 semester hours as listed below with at least a 2.000 average in the 15 semester hour courses with asterisks (*). If these criteria are met, the minor will be noted on the transcript.

Name: _____ Student No.: _____

Current Address: _____

City, State, Zip_____ E-mail_____

Anticipated graduation: Semester _____ Year _____ Hours completed at Virginia Tech: _____

Major:_____ Class Level (Fresh, Soph, Jr, Sr): ____ Overall GPA:_____

Students must complete the following courses	credits	grades
MATH 1525-1526 - Calculus w/Matrices *Please see allowable substitutions on the reverse side of this page.	6-9	____ ____ ____
ACIS 1504 - Intro to Business Information Systems This course is restricted to only Pamplin majors fall semester. Minors may take this course in spring or summer. For purposes solely of the minor, the following may be substituted for ACIS 1504: ***ENGE 1024-1104; ENGE 1024-1114; CS 1114; or CS 1705-1706***	3-6	____ ____
ACIS 2115-2116 - Principles of Accounting	6	____ ____
ECON 2005-2006 - Principles of Economics For purposes solely of the minor, the following may be substituted for ECON 2005-2006: ***AAEC 1005-1006***	6	____ ____
BIT 2405-2406 - Quantitative Methods For purposes solely of the minor, following may be substituted for BIT 2405: ***STAT 3005; 3615-3616; 3604; 4604; 4705; 4706; or 4714***	6	____ ____

To take the upper division courses you must have completed 60 hours with at least a 2.0 overall GPA; completed MATH 1525-6 (or equivalent), ACIS 1504, ACIS 2115-6, BIT 2405-6, and ECON 2005-6 with a minimum combined grade average of C- in these nine courses.

*** FIN 3055 - Legal Environment of Business**	3	____
*** FIN 3104 - Introduction to Finance**	3	____
*** MGT 3304 - Management Theory & Practice**	3	____
*** MKTG 3104 - Marketing Management**	3	____
*** BIT 3414 - Production and Operations Management** **or BIT 4414 - Services Operations Management**	3	____

*** Must have a 2.00 average in these 15 hours to graduate with the Minor in Business.**

Student Signature: _____ Date: _____

My signature on this form indicates that the above information is correct and acknowledges that adding a minor at this point does not entitle me to exceptions in the curriculum, as stated on the checksheets and in the catalog. I understand that adding a minor may extend my anticipated graduation date.

APPROVED
UNIVERSITY REGISTRAR

*The following MATH combinations are substitutable for MATH 1525-1526. These are the only allowable substitutions.

1. 1205 - 1526
2. 1225 - 1526
3. 1016 - 1526
4. 1025 - 1526
5. 1205 - 1206 - 1114
6. 1205 - 1206 - 2114
7. 1225 - 1226 - 1114
8. 1225 - 1226 - 2114
9. 1525 - 1206 - 1114
10. 1525 -1206 - 2114
11. 1525 - 1226 - 1114
12. 1525 -1226 - 2114
13. 1016 - 1206 - 1114
14. 1016 - 1206 - 2114
15. 1016 - 1226 - 1114
16. 1016 - 1226 - 2114
17. 1025 - 1206 - 1114
18. 1025 - 1206 - 2114
19. 1025 - 1226 - 1114
20. 1025 - 1226 - 2114

All of the above apply to Virginia Tech, Transfer, and/or AP credits.