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│ MINUTES                                  │
│ COMMISSION ON UNDERGRADUATE STUDIES AND  │
│ POLICIES                                 │
│ DECEMBER 9TH, 2024                       │
│ 3:00 PM                                  │
│ VIA ZOOM                                 │
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PRESENT: J. Tokuhisa (presiding); N. Akers; E. Austin; J. Bedore; S. Huxtable; V. Nguyen; S. Over; A. Phan; M. Pleimling; L. Ricci; S. Rinehart; C. Ruktanonchai; M. Seref; S. Shupe; R. Sparks; N. Staley; S. Sumner; D. Thorp

ABSENT: K. Edgar; Z. Fu; R. Holloway; J. Lucas; J. Russell; N. Tasnim; K. Thompson; N. Tran; J. Walker

ABSENT WITH NOTICE: K. Goyne; M. Kimbrell; R. Poff;

GUESTS: R. Pitcher; Z. Tucker; L. Rose; K. Renz; N. Smith; K. Wells

J. Tokuhisa called the meeting to order at 3:01 PM. A quorum was present.

ADOPTION OF THE AGENDA

A motion was made and seconded to adopt the agenda. The motion carried.

APPROVAL OF OR ANNOUNCEMENT OF APPROVAL AND POSTING OF MINUTES

J. Tokuhisa noted that the minutes from the November 11th, 2024 meeting have been voted on electronically and can be publicly accessed on the Governance Information System on the web (http://www.governance.vt.edu) and the Office of the University Registrar webpage (registrar.vt.edu/governance).

UPDATE ON RESOLUTION 2024-2025A

J. Tokuhisa provided an update on **Resolution 2024-25A** *Resolution to Revise Policy 6305, Satisfactory Academic Progress for Associate and Undergraduates*. The policy revision has completed its first University Council reading. Some definitions have been added and some edits have been made for clarity. Once the revised version is available, it will be posted in the Resolution Tracker.

UNFINISHED BUSINESS

J. Tokuhisa opened the floor to continue the discussion around Majors, Major Options, and Minors from the November 11th meeting. Topics included:

- There is no published hierarchy or definitions for majors, major options, and minors. Providing clarity on requirements for these programs would assist curriculum committees and potentially aid in the discussion of overlap between academic programs.

- There is no policy to define how much a minor and major can overlap. Depending on the college, some programs require that minor requirements cannot overlap more than 50% percent with their major.

- Many programs at the university can overlap. The commission needs to consider the reasons why overlap is concerning and how that may affect current programs.

ACCEPTANCE AND POSTING OF COMMISSION/COMMITTEES/SUB-COMMITTEES REPORTS AND/OR MINUTES

Academic Support Committee

No report.

Academic Policies Committee

M. Pleimling and R. Sparks are coordinating data on how students satisfy current Foreign Language requirements at Virginia Tech. M. Seref requested data examining any correlation between students completing their foreign language requirement at Virginia Tech and engaging in Study Abroad courses.

Athletics Committee

No report.

Commencement Committee

No report.

Honor Council

No report.

Library Committee

S. Over reported that they are working to protect various electronic resources for students in the wake of publishing industry inflation.

University Curriculum Committee for General Education

No report.

Administrative and Professional Faculty Senate

No report.

Staff Senate

No report.

Faculty Senate

J. Tokuhisa shared that they have updated some Faculty Senate bylaws and received a presentation on the campus climate survey.

Undergraduate Student Senate

No report.

Graduate and Professional Student Senate

No report.

OTHER BUSINESS:

ADJOURNMENT

There being no further business, a motion was made to adjourn the meeting at 3:24 PM.

Respectfully Submitted,
Zach Tucker & Rachel Pitcher, Office of the University Registrar