

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
SEPTEMBER 9, 2019
230 STUDENT SERVICES BUILDING, 3:00 PM

PRESENT: K. Redican (Chair); K. Albright; P. Deck; K. Goyne; R. Holloway; A. Johnson; C. Leeth; S. Metko; R. Panneton for S. Morton; K. Swenson for V. Fowler; S. Tatum; D. Thorp; B. Watford for J. Ross; M. Wolfe

ABSENT: S. Corcoran; G. Daniel; K. Edgar; S. Sumner for A. Grant; K. Hosig; L. Hoyns; L. Khansa; L. Learman; J. Loferski; J. Sible; D. Wodak

VISITORS: N. Akers; G. Costello; R. Denton; B. Smith; R. Sparks

CALL TO ORDER

The meeting was called to order at 3:00 PM by K. Redican.

ADOPTION OF THE AGENDA

A motion was made and seconded to approve the agenda. The motion to approve the agenda passed unanimously.

K. Redican outlined the charge and goals of the Commission for the 2019-2020 Academic Year.

- Charge/Goals of the Commission for 2018-2019 Academic Year

Charge: To study, formulate, and recommend to University Council policies and procedures concerning on- and off-campus undergraduate academic matters. Areas for consideration include: library resources, admissions, academic progress, degree requirements, Honor Systems and study environment; In-Honors programs, curricula, courses, advising, and instruction; student honors and awards; financial aid, scheduling, registration and other matters affecting the undergraduate student academic environment.

Goals:

- Academic Relief – Based on the work of the Academic Affairs sub-committee, CUSP will hear an updated Academic Relief policy that includes student re-admission/re-enrollment, current W grade policy, retroactive timeline, and appearance of coursework on the transcript.
- Academic Policy clean up – in a partnership with the Vice President for Policy, CUSP will review revisions made to current academic policies including discontinuances, revised policy source (PPM, numbered policy, or Undergraduate Catalog), and updates due to current practice.
- Date of Graduation to Date of Entry Implementation and Transition – As a result of last year's approval by University Council to move undergraduate graduation requirements to the date a student enters the institution, CUSP will advise and

review the implementation and transition plan developed by the Office of the University Registrar.

ANNOUNCEMENT OF APPROVAL AND POSTING OF MINUTES

K. Redican announced the April 22, 2019 minutes were electronically approved and can be accessed via the University Registrar's website:

https://registrar.vt.edu/content/dam/registrar_vt_edu/documents/Updates/governance/2018-2019/apr22/minutes_cusp_4_22_19.pdf

NEW BUSINESS:

Resolution 2019-20.A *Resolution to Approve New Major, Sports Media and Analytics in Bachelor of Arts in Communication, First Reading*

The motion was made and seconded to present for first reading Resolution 2019-20.A *Resolution to Approve New Major, Sports Media and Analytics in Bachelor of Arts in Communication.*

K. Redican opened the floor for discussion on Resolution 2019-20.A.

Discussion and clarification topics included the following:

- D. Thorp provided background regarding enrollment and structure changes to align with accreditation, and noted that the revised version included minor grammatical revisions.

Resolution 2019-20.A will be forwarded to Faculty Senate, Staff Senate, Student Government Association, and Graduate Student Assembly for comment. The second reading of Resolution 2019-20.A will take place at the next available CUSP meeting.

REPORTS AND MINUTES FROM COMMISSION COMMITTEES/SUB -COMMITTEES

COMMITTEE REPORTS

Academic Support Committee

No report.

Academic Policies Committee

R. Panneton shared that the Committee has concluded its meetings with various campus groups and will begin to draft a policy to be vetted. A motion was made

and seconded to accept the April 10, 2019 minutes of the Academic Policies Committee.

Athletics Committee

On behalf of S. Sumner, R. Holloway presented the April 11, 2019 minutes of the University Athletics Committee. A motion was made and seconded to accept the April 11, 2019 minutes of the University Athletics Committee.

Commencement Committee

No report.

Honor Council

No report.

Library Committee

No report.

Undergraduate Curriculum Committee

No report.

University Curriculum Committee for General Education

No report.

CONSTITUENT REPORTS

Commission on Administrative and Professional Faculty Affairs

No report.

Staff Senate

No report.

Faculty Senate

No report.

Student Government Association

No report.

Graduate Student Assembly

No report.

OTHER BUSINESS:

For Information Purposes: SGA Resolution 2018-19.6R *Resolution in Support of Expanding Open Education Resources*

K. Redican opened the floor for discussion on Resolution 2018-19.6R.

Discussion and clarification topics included the following:

- Commission members suggested minor grammatical edits to the Resolution.
- Commission members noted that the Resolution does not align with current faculty tenure practices.
- Commission members stated that they do not support the Resolution as presented.

Nominations/Review of CUSP Sub-Committee Chair
For Academic Year 2019-2020

The following individual accepted the nomination to serve as Chair and Vice Chair for Academic Year 2019-2020:

- Undergraduate Curriculum Committee and Vice Chair of CUSP - Paul Deck

Date of Graduation to Date of Entry Transition

R. Sparks updated the Commission members on the transition plan from date of graduation to date of entry, including the potential impact on existing policies.

B. Watford discussed impacts of classroom scheduling when the standardized times are not followed. R. Sparks provided information regarding available tools and data. R. Sparks will share data when available.

ADJOURNMENT

A motion was made and seconded to adjourn the meeting at 3:30 PM.

*Respectfully Submitted,
Becki Smith, Office of the University Registrar*