Robin Panneton, Chair, called the meeting to order at 3:00 PM

I. Old Business: Introductions and brief overview of previous meetings.

II. New Business: Dean of Students Office (DOS) perspective
   a. General discussion of AR process from DOS
   b. Most academic relief cases come through Dean of Students Office from the advisors
      and normally have to go through Cook or Schiffert

III. The Dean of Students Office has developed their own policy called Academic Assistance
     (much like dean's drop); It is the same as academic relief but is usually at the request of
     an Associate Dean to drop a class.

IV. Dean of Students feels like they see more lower class students than juniors and seniors
    applying for AR.

V. Discussed DOS' perception of problems with current academic relief

VI. Discussed the potential benefit of centrally tracking academic relief (see minutes from
    previous meeting)

VII. Discussed withdrawal (W) usage and ways that this might be improved for students
     across campus

VIII. Briefly discussed ideas to improve education about AR policy (once written):
     a. Write a good academic relief policy
     b. Get advisors on board to understand how academic relief impacts the student
        and their future- do not want students using it as a crutch.