

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
November 9, 2015
230 STUDENT SERVICES BUILDING, 3:00 PM.

Present: G. Chandler-Smith (Chair); R. Ashton; J. Baker; J. Brozovsky; R. Cabayan for A. Myers-Burton; C. Clemenz for R. Sumichrast; M. Finn; B. Hila; C. Harris for S. Hirt; G. Jones; A. M. Knoblauch; G. Long for Lay Nam Chang; C. Mitchell; K. Rawlings; K. Redican for C. Clarke; J. Sible; D. Smith; R. Stephens for E. Spiller; S. Sumner for Alan Grant; H. Thomas; C. Boone for R. Benson; G. Yee; A. Zink-Sharp.

Absent with Notification: S. Martin; Z. Montgomery

Absent without Notification: L. Geyer; M. Hajj; R. Holloway; E. Wiseman

Visitors: G. Costello; G. Kinder; J. Sanders

Call to Order and Announcements

The meeting was called to order at 3:00 PM by Gena Chandler-Smith, Chair.

Adoption of the Agenda

Motion was made and seconded to adopt the agenda. The motion to approve the agenda passed unanimously.

Announcement of Approval and Posting of Minutes

Gena Chandler-Smith announced the Oct. 26, 2015 minutes were electronically approved and can be accessed via the University Registrar's website: <http://www.registrar.vt.edu/documents/governance/2015-2016/CUSP-Minutes-Oct-26-15.pdf>

Reports and Minutes from Commission Committees/Sub-Committees

COMMITTEE REPORTS

- Academic Support Committee

S. Sumner reported that committee met recently – heard presentation by University Registrar on forthcoming 25-Live classroom scheduling software. Committee is discussing class schedule and time-between-classes. Also reported that committee is soliciting input from peer institutions' calendar schedules, regarding Labor Day, Fall Breaks, etc.

- Academic Policies Committee

No Report. However, point was raised from the floor, by committee member S. Sumner, that committee is constructing resolution, regarding revisions to Course Repeat Policy, which will be forthcoming to CUSP.

- Athletic Committee

S. Sumner presented the minutes of the University Athletic Committee meeting of Sept. 22, 2015. Motion was made and seconded to accept the University Athletic Committee minutes of Sept. 22, 2015. **The motion passed unanimously.**

- **Commencement Committee**

Candice Clemenz presented the minutes of the University Commencement Committee meetings of Oct. 7, 2015. Motion was made and seconded to accept the University Commencement Committee minutes of Oct. 7, 2015. **The motion passed unanimously.**

- **Honors System Review Board**

No Report.

- **Library Committee**

No Report.

- **Undergraduate Curriculum Committee**

G. Chandler-Smith for S. Martin announced the report of the University Curriculum Committee meeting of October 23, 2015 was approved electronically Oct. 29, 2015.

Motion was made and seconded to approve the Undergraduate Curriculum Committee Report of Oct. 23, 2015. **The motion passed unanimously.**

UCC Report - Oct. 23, 2015

**For “First and Second Reading”
Unanimous Approval**

Courses

New:

Spring 2016

College of Liberal Arts and Human Sciences

COMM 3324 Corporate Communications (CM-2384)

COMM 3334 Public Relations and Corporate Social Responsibility (CM-2385)

College of Natural Resources and Environment

FOR 3604 Climate Science (CM-2375)

Pamplin College of Business

FIN 4225-4226 Analytics for Fixed Income Securities and Portfolio Management (CM-2242)

Fall 2016

College of Science

ISC 1004 Integrated Science Curriculum Orientation Seminar (CM-2368)

Revised:

Spring 2016

College of Agriculture and Life Sciences

APSC 4224 Equine Exercise Physiology (CM-2377)

DASC 4174 Applied Dairy Cattle Genetics (CM-2381)

College of Architecture and Urban Studies

ITDS 2044 Interior Design I (CM-2313)

ITDS 2054 Interior Design II (CM-2314)

ITDS 3044 Interior Design III (CM-2315)

ITDS 3054 Interior Design IV (CM-2316)

ITDS 3175-3176 Building Systems for Interior Design (CM-2317)

ITDS 4044 Interior Design V (CM-2318)

ITDS 4054 Interior Design VI: Capstone (CM-2319)

College of Liberal Arts and Human Sciences

ENGL 3844 Writing and Digital Media (CM-2382)

College of Natural Resources and Environment

GEOG 4204 Geography of Resources (CM-2376)

University Honors

UH 3004 Topics in Honors Colloquia Series (CM-2339)

- **Undergraduate Studies and Policies**
No Report.
- **University Curriculum Committee for Liberal Education**
No Report. However, J. Brozovsky highlighted UCCLE Implementation Plan materials are posted for 15-Day Review under JIRA as well as the UCCLE website: <http://www.pathways.prov.vt.edu/>

CONSTITUENT REPORTS

- **Commission on Administrative and Professional Faculty Affairs**
K. Rawlings reported CAPFA met recently and is considering two primary issues:
 1. Policies on earned leave
 2. AP Faculty evaluation processes
- **Staff Senate**
No report.
- **Faculty Senate**
J. Baker reported that Faculty Senate met recently and had discussions on the following topics:
 1. Parking and University Master Plan
 2. Pathways (General Education) implementation
 3. Beyond Boundaries initiative
- **Student Government Association**
C. Mitchell reported that SGA will be holding later this week, a ‘Extreme Makeover, Campus Edition’ discussion workshop, to afford student input on campus improvements.
- **Graduate Student Assembly**
No Report.

Adjournment

A motion was made and seconded to adjourn the meeting at 3:05 PM.

Respectfully submitted,
Gary S. Kinder
Office of the University Registrar