

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
April 25, 2016
230 Student Services Building, 3:00 PM

PRESENT: G. Chandler-Smith (Chair); R. Ashton; J. Baker; S. Biscotte for J. Sible; J. Brozovsky; C. Clemenz for R. Sumichrast; K. Gilbertson for M. Finn; M. Hajj; R. Holloway; G. Jones; A.M. Knoblauch; G. Long for L. Nam Chang; A. Myers-Burton; K. Rawlings; D. Smith; S. Sumner for A. Grant; H. Thomas; D. Thorp for E. Spiller; A. Zink-Sharp; B. Watford for R. Benson; E. Wiseman; G. Yee

ABSENT WITH NOTIFICATION: S. Hirt; S. Martin; K. Redican for C. Clarke

ABSENT WITHOUT NOTIFICATION: L. Geyer; C. Mitchell; Z. Montgomery

VISITORS: M. Pratt-Clarke; R. Sparks; G. Costello; G. Kinder; J. Sanders

CALL TO ORDER AND ANNOUNCEMENTS

The meeting was called to order at 3:00 PM by Gena Chandler-Smith, Chair.

ADOPTION OF THE AGENDA

A motion was made and seconded to approve the agenda. The motion to approve the agenda passed unanimously.

ANNOUNCEMENT OF APPROVAL AND POSTING OF MINUTES

G. Chandler-Smith announced the April 11, 2016 minutes were electronically approved and can be accessed via the University Registrar's website:
<http://www.registrar.vt.edu/documents/governance/2015-2016/CUSP-Minutes-Apr-11-16.pdf>.

NEW BUSINESS

Resolution 2015-2016.P, *Resolution to Modify the Membership of the University Curriculum Committee for General Education*, First Reading.

The motion was made and seconded to present for first reading Resolution 2015-2016.P, *Resolution to Modify the Membership of the University Curriculum Committee for General Education*.

J. Brozovsky moved to waive the first reading of this resolution (in effect, a request for reading and action) and the motion was seconded.

Chair G. Chandler-Smith informed the Commission that the Faculty Senate President, upon conferring with the Faculty Senate Cabinet, had waived the Faculty Senate's right to review Resolution 2015-16.P.

Chair G. Chandler-Smith opened the floor for discussion on the motion to waive first reading on Resolution 2015-2016.P.

Discussion and clarification topics included the following

- Precedent for waiving first reading by the Commission
- Process associated with Faculty Senate's review of the resolution
- Appointment term length of UCCGE members

Hearing no further questions/discussion, Chair G. Chandler-Smith called for a vote on the motion to waive first reading on Resolution 2015-2016.P.

Motion passed: Yes (18); No (0); Abstain (1).

The motion was made and seconded to **APPROVE** Resolution 2015-16.P.

Chair G. Chandler-Smith opened the floor for discussion on Resolution 2015-2016.P.

Hearing no further questions/discussion, Chair G. Chandler-Smith called for a vote on Resolution 2015-2016.P, *Resolution to Modify the Membership of the University Curriculum Committee on General Education (UCCGE)*

The motion passed unanimously.

REPORTS AND MINUTES FROM COMMISSION COMMITTEES/SUB -COMMITTEES

COMMITTEE REPORTS

Academic Support Committee

No Report.

Academic Policies Committee

No Report.

Athletic Committee

S. Sumner presented the minutes of the March 23, 2016 meeting of the University Athletic Committee. Motion was made and seconded to accept the minutes of the March 23, 2016 University Athletic Committee meeting.

The motion passed unanimously.

Commencement Committee

No Report.

Honor System Review Board

A. Myers Burton informed the Commission that new staff and student leaders for Academic Year 2016-2017 will be transitioning within the next few weeks.

Library Committee

K. Gilbertson for M. Finn informed the Commission that he had shared the Commission's feedback concerning dedicated study spaces within Newman Library with the Library Committee. The Library clarified that no new spaces were being created for students, only that existing graduate student spaces were being renovated. The Library Committee is currently soliciting input from the graduate student community on these proposed renovations.

Undergraduate Curriculum Committee

G. Chandler-Smith for S. Martin announced that the report of the Undergraduate Curriculum Committee meeting of April 8, 2016 was approved electronically on April 15, 2016. The motion was made and seconded to approve the April 8, 2016 Report of the Undergraduate Curriculum Committee.

The motion passed unanimously.

UCC Report – April 8, 2016

FOR “FIRST AND SECOND READING” UNANIMOUS APPROVAL

COURSES

New:

Fall 2016

College of Agriculture and Life Sciences

ALS 3314 Physiology of Reproduction Lab (CM-2820)

PPWS 3754 Weeds that Shape our World (CM-2860)

Spring 2017

Virginia-Maryland Regional College of Veterinary Medicine

PHS 3014 Introduction to Environmental Health (CM-2843)

PHS 3064 Public Health Seminar (CM-2845)

PHS 4044 Public Health Policy and Administration (CM-2846)

PHS 4054 Concepts in One Health (CM-2847)

Revised:

Fall 2016

College of Agriculture and Life Sciences

ALS 3304 Physiology of Reproduction (CM-2822)

**FOR “FIRST AND SECOND READING”
UNANIMOUS APPROVAL**

DEGREES, MAJORS, MINORS, OPTIONS

Majors

Revised:

Effective Graduating Calendar Year 2018

College of Engineering

Checksheet: Bachelor of Science in Material Science and Engineering
(BSMSE), Major: Materials Science and Engineering (MSE) (CM-2585)

Checksheet: Bachelor of Science in Mining Engineering (BSMNE), Major:
Mining Engineering (MINE) (CM-2577)

College of Natural Resources and Environment

Checksheet: Bachelor of Science in Packaging Systems and Design (BSPSD), Major: Packaging Systems and Design (PSD) (CM-2525)

College of Science

Checksheet: Bachelor of Science in Systems Biology (BSSYS), Major: Systems Biology (SYSB) (CM-2590)

Minors

New:

Effective Graduating Calendar Year 2018

College of Agriculture and Life Sciences

Establishment of New Minor in Plant Health Sciences (PHS). First effective date to declare minor: Fall 2016; First effective date to graduate: Spring 2018 (CM-2836)

Checksheet: Minor in Plant Health Sciences (PHS). First effective date to declare minor: Fall 2016; First effective date to graduate: Spring 2018 (CM-2836)

Revised:

Effective Graduating Calendar Year 2018

College of Architecture and Urban Studies

Checksheet: Minor in Real Estate (REAL) (CM-2804)

College of Liberal Arts and Human Sciences

Checksheet: Minor in English-Creative Writing (CENG) (CM-2738)

Checksheet: Minor in Language Sciences (LNGS) (CM-2744)

Checksheet: Minor in Peace Studies and Violence Prevention (PSVP) (CM-2830)

Effective Graduating Calendar Year 2019

College of Natural Resources and Environment

Checksheet: Minor in Forestry (FORS) (CM-2853)

Options

New:

Effective Graduating Calendar Year 2018

College of Architecture and Urban Studies

Establishment of New Option: Bachelor of Fine Arts (BFA); Major: Art (ARTF); Option: Creative Technologies in Art (CTCH). First effective date to declare option: Fall 2016; First effective date to graduate: Spring 2018 (CM-2805)

Checksheet: Bachelor of Fine Arts (BFA); Major: Art (ARTF); Option: Creative Technologies in Art (CTCH). First effective date to declare option: Fall 2016; First effective date to graduate: Spring 2018 (CM-2805)

Revised:

Effective Graduating Calendar Year 2018

College of Agriculture and Life Sciences

Checksheet: Associate of Agriculture (AAG), Major: Agricultural Technology (AT), Option: Applied Agricultural Management (AAM) (CM-2663)

Checksheet: Bachelor of Science (BS), Major: Animal and Poultry Sciences (APSC); Option: Pre-Vet (PVT) (CM-2637)

College of Engineering

Checksheet: Bachelor of Science in Material Science and Engineering (BSMSE), Major: Materials Science and Engineering (MSE), Option: Nuclear Materials (NUCM) (CM-2586)

UCC Report – April 22, 2016

**FOR “FIRST AND SECOND READING”
UNANIMOUS APPROVAL**

COURSES

New:

Fall 2016

College of Agriculture and Life Sciences

DASC 4274 Dairy Rotation Formulation (CM-2854)

College of Architecture and Urban Studies

REAL 1004 Discovering Real Estate (CM-2831)

REAL 2034 (BC 2034) Real Estate Data Analysis (CM-2832)

College of Engineering

BMES 3144 Biomedical Devices (CM-2866)

College of Science

NEUR 4594 Clinical Neuroscience in Practice (CM-2833)

Spring 2017

College of Agriculture and Life Sciences

FST 4524 Food Safety and Quality Assurance (CM-2855)

Pamplin College of Business

ACIS 1004 Accounting Foundations (CM-2870)

College of Engineering

AOE 2114 Fundamentals of Flight Training (CM-2541)

BMES 3114 Problem Definition and Scoping in Biomedical Engineering Design
(CM-2837)

BMES 4015-4016 BME Senior Design and Project (CM-2840)

BMES 4134 Global, Societal, and Ethical Considerations in Biomedical
Engineering (CM-2841)

College of Liberal Arts and Human Sciences

HIST 3294 Roman Britain (CM-2872)

ITAL 3474 Topics in Italian Cinema (CM-2879)

MUS 4014 Topics in Advanced Electroacoustic Research (CM-2826)

MUS 4764 Advanced Individual Applied Electroacoustics (CM-2827)

Revised:

Fall 2016

College of Agriculture and Life Sciences

HNFE 1214 Topics in Lifetime Activities (CM-2857)

College of Engineering

ESM 4614 Probability-Based Modeling, Analysis, and Assessment (CM-2877)

MSE 4334 Applied Materials Analysis (CM-2878)

Spring 2017

College of Engineering

CEE 4134 Environmental Sustainability- A Systems Approach (CM-2835)

College of Liberal Arts and Human Sciences

AHRM 4644 Advanced Property and Asset Management (CM-2871)

College of Natural Resources and Environment

FOR 3354 (HORT 3354) Trees in the Built Environment (CM-2851)

**FOR “FIRST AND SECOND READING”
UNANIMOUS APPROVAL**

DEGREES, MAJORS, MINORS, OPTIONS

Minors

New:

Effective Graduating Calendar Year 2018

College of Liberal Arts and Human Sciences

Establishment of New Minor in International Public Policy (IPPL). First effective date to declare minor: Fall 2016; First effective date to graduate: Winter 2017 (CM-2873)

Checksheet: Minor in International Public Policy (IPPL). First effective date to declare minor: Fall 2016; First effective date to graduate: Winter 2017 (CM-2873)

Establishment of New Minor in International Relations (IREL). First effective date to declare minor: Fall 2016; First effective date to graduate: Winter 2017 (CM-2874)

Checksheet: Minor in International Relations (IREL). First effective date to declare minor: Fall 2016; First effective date to graduate: Winter 2017 (CM-2874)

Revised:

Effective Graduating Calendar Year 2019

College of Liberal Arts and Human Sciences

Checksheet: Minor in International Studies (IS) (CM-2875)

Undergraduate Studies and Policies

No Report.

University Curriculum Committee for General Education

J. Brozovsky presented the minutes of the April 6, 2016 meeting of the University Curriculum Committee for General Education. The motion was made and seconded to accept the minutes of the April 6, 2016 meeting of the University Curriculum Committee for General Education.

The motion passed unanimously.

J. Brozovsky presented the report of the April 6, 2016 meeting of the University Curriculum Committee for General Education. The motion was made and seconded to approve the April 6, 2016 report of the University Curriculum Committee for General Education.

The motion passed unanimously.

Report (Revised) University Curriculum Committee for Liberal Education April 6, 2016

For Approval:

AAEC 2104: Personal Financial Planning (Area 5), effective as of Fall 2016
FIN 2114: Investments and Financial Literacy (Area 5), effective as of Fall 2016

J. Brozovsky presented the minutes of the April 20, 2016 meeting of the University Curriculum Committee for General Education. The motion was made and seconded to accept the minutes of the April 20, 2016 meeting of the University Curriculum Committee for General Education.

The motion passed unanimously

CONSTITUENT REPORTS

Commission on Administrative and Professional Faculty Affairs

No Report.

Staff Senate

No Report.

Faculty Senate

No Report.

Student Government Association

No Report.

Graduate Student Assembly

No Report.

OTHER BUSINESS

Undergraduate Admissions Annual Report

K. Rawlings provided the Undergraduate Admissions Appeals Committee report to the Commission on behalf of Mildred Johnson, Associate Vice Provost for Enrollment Management and Director of Undergraduate Admissions. Report documents have been uploaded as resources for the April 25, 2016 CUSP meeting on the Office of the University Registrar's website: <http://www.registrar.vt.edu/documents/governance/2015-2016/Undergraduate-Admissions-Report.pdf>

Other topics of discussion included:

- Admissions Appeals process for student athletes and other applicants
 - Information made available to students through the Admissions website or by calling the office directly
- Changes to the SAT and potential impact on prospective students

- Virginia Tech will require scores from the newest version of the SAT or the ACT, beginning in Fall 2017
- Information regarding change in scoring of the new SAT, as it related to college and departmental scholarships where SAT scores are used as a criteria
- Release of concordance tables and percentile data is forthcoming
- Office of Undergraduate Admissions Statistics for Fall 2016
 - 25,000 applications received for Fall 2016 admission, a 12% increase from Fall 2015
 - Applications were received from 3,644 high schools; all 50 states; 4 US territories; 101 countries
 - Average SAT score of applicants was 1260; Average GPA was a 4.1.
 - Estimated Fall 2016 Freshman Class of 6,088
- Overview of review process of applications by Undergraduate Admissions

R. Holloway commended the Office of Undergraduate Admissions for their dedication and hard work in reviewing the large number of applications and for maintaining the holistic review process for freshman and transfer applicants.

College of Engineering Request for Posthumous Degree

B. Watford, Associate Dean of Academic Affairs, of the College of Engineering, moved approval of the posthumous awarding of the degree *Bachelor of Science in Aerospace Engineering, Magna Cum Laude, to Joseph Logan DeWitt, effective Spring 2016.*

Dr. Watford indicated that the request was based on the recommendation of the faculty of the Department of Aerospace and Ocean Engineering, and supported by the College of Engineering.

The motion passed unanimously.

ADJOURNMENT

A motion was made and seconded to adjourn the meeting at 3:25 PM.

Respectfully Submitted,

Justin D. Sanders
Office of the University Registrar