

MINUTES  
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES  
November 10, 2014  
230 STUDENT SERVICES BUILDING, 3:00 PM

Present: J. Arthur; G. Chandler-Smith; C. Clemenz for R. Sumichrast; A. Dickow; T. Gilmore for M. Finn; C. Harris for S. Hirt; G. Kirk; A. Knoblauch; G. Long for L.N. Chang; B. Martin; S. Martin (Chair); A. Schoka; J. Sible; A. Smith; D. Smith; S. Sumner for Alan Grant; D. Tewari; E. Westman for R. Benson; G. Yee; A. Zink-Sharp.

Absent with Notification: L. Geyer; Z. Montgomery; D. Stauffer; R. Stephens

Absent without Notification: C. Clarke; M. Hajj; R. Holloway; T. Meyer; C. Schwing

Visitors: W. Ashton; S. Biscotte; G. Costello; S. Gervais

**Call to Order and Announcements**

The meeting was called to order at 3:02 PM by Stephen Martin, Chair.

**Adoption of the Agenda**

Motion was made and seconded to adopt the agenda. The motion to approve the agenda passed unanimously.

**Announcement of Approval and Posting of Minutes**

Stephen Martin announced the Oct. 27, 2014 minutes were electronically approved and can be accessed via the University Registrar's website:

[http://www.registrar.vt.edu/documents/governance/2014-2015/CUSP\\_Minutes\\_October\\_27\\_2014\\_Meeting\\_FINAL\\_as\\_of\\_OCT\\_29\\_4\\_PM.pdf](http://www.registrar.vt.edu/documents/governance/2014-2015/CUSP_Minutes_October_27_2014_Meeting_FINAL_as_of_OCT_29_4_PM.pdf)

**Reports and Minutes from Commission Committees/Sub-Committees**

**Undergraduate Curriculum Committee**

Gena Chandler-Smith announced the report of the University Curriculum Committee meeting of Oct. 31, 2014 was approved electronically Nov. 7, 2014.

Motion was made and seconded to approve the Undergraduate Curriculum Committee Report of Oct. 31, 2014.

**The motion passed unanimously.**

**UCC Report – October 31, 2014**  
**For “First Reading”**  
**Non-Unanimous Approval**

<b>Courses</b>
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**New:**

**Spring 2015**

**College of Engineering**

ECE 4424 Machine Learning (CM-1802)

**For “First and Second Reading”**  
**Unanimous Approval**

<b>Courses</b>
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**New:**

**Spring 2015**

**College of Engineering**

ECE 4805-4806 Senior Design Project (CM-1722)

**Liberal Arts and Human Sciences**

SOC 1024 First Year Experience in Sociology (CM-1845)

**College of Science**

BIOL 4824 Bioinformatic Methods (CM-1891)

**Fall 2015**

**Pamplin College of Business**

FIN 3054 Legal and Ethical Environment of Business (CM-1859)

MKTG 4264 Analytics of Marketing (CM-1839)

**Revised:**

**Spring 2015**

**College of Engineering**

AOE 2104 Introduction to Aerospace Engineering (CM-1828)

**Discontinued:**

**Fall 2015**

**Pamplin College of Business**

FIN 3055-3056 Legal Environment of Business (CM-1859)

**For “First and Second Reading”  
Unanimous Approval**

<b>Degrees, Majors, Options, Minors</b>
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**Minors**

**New:**

**Effective Graduating Calendar Year 2016**

**Liberal Arts and Human Sciences**

Establishment of new Minor: Arabic (ARBC). First enrollment effective Spring 2015. First Term and Year of Graduation Spring 2016 (CM-1860)

Checksheet: Minor in Arabic (ARBC) (CM-1860)

**Revised:**

**Effective Graduating Calendar Year 2016**

**College of Agriculture and Life Sciences**

Minor in Dairy Science (DASC) (CM-1606)

## **University Academic Appeals Committee**

Susan Sumner presented the report of the University Academic Appeals Committee, dated November 10, 2014. The following were highlighted:

- Overview of the procedure
- Review of UAAC report figures

Subsequent discussion topics included:

- Report totals corrections were identified. Corrections will be made and revised report posted
- Outline of qualifying appeal criteria

Motion was made and seconded to approve the University Academic Appeals Committee report of Nov. 10, 2014, pending receipt of correction of report.

**The motion passed unanimously.**

## **Other Business**

### **University Curriculum Committee for Liberal Education**

Anne-Marie Knoblauch reported updates of University Curriculum Committee for Liberal Education meeting of Nov. 5, 2014. The following discussion topics were highlighted:

- Minutes are forthcoming
- Committee has reviewed and considered comments contributed by university community in the preparation of the proposal revision
- Committee has a goal to present proposal to CUSP at the Dec. 8, 2014 meeting

Subsequent discussion topics included:

- Procedures/mechanisms for approval process for updating courses and programs in support of the pathways implementation
- Implementation discussions ongoing with colleges/departments
- Implementation procedures will be incorporated into revised proposal

## **Adjournment**

A motion was made and seconded to adjourn the meeting at 3:14 PM.

Respectfully submitted,

Gary S. Kinder  
Office of the University Registrar