



Student Information					
Name				Student ID Number	
Local Address					
City			State		Zip Code
Contact Phone			Contact E-Mail		
Primary Major				Graduating Term	
Please Select One	<input type="checkbox"/> Add or change citizenship				
Student Signature				Date	

Documentation Presented		
<i>In order to process a citizenship update, our office requires legal documentation using one of the below methods. All requests to update Visa status should be submitted to Cranwell International Center.</i>		
<input type="checkbox"/> US/International Passport	<input type="checkbox"/> Naturalization Papers	<input type="checkbox"/> Birth Certificate ¹ and Photo ID
¹ Certified Copy Acceptable		
<p>If making this request by mail, all supporting documentation <u>MUST</u> be NOTARIZED. <i>Notary's statement must be on the same page as the copied document and must certify the document to be "a complete, full, true and exact reproduction of the original document."</i></p>		

Administrative Use Only		
Approved and Processed by		Date