

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
January 26, 2015
230 STUDENT SERVICES BUILDING, 3:00 PM

Present: M. Abbas for A. Dickow; J. Arthur; C. Clemenz for R. Sumichrast; M. Flintsch for B. Martin; L. Geyer; T. Gilmore for M. Finn; M. Hajj; Carolyn Harris for S. Hirt; R. Holloway; A.M. Knoblauch; G. Long for L.N. Chang; S. Martin (Chair); M. McNamee; N. Metz for G. Chandler-Smith; B. Peters for T. Meyer; A. Schoka; R. Shifler for A. Smith; D. Smith; D. Stauffer; R. Stephens for E. Spiller; S. Sumner for Alan Grant; D. Tewari; E. Westman for R. Benson; G. Yee; A. Zink-Sharp.

Absent with Notification: Z. Montgomery

Absent without Notification: C. Clarke; G. Kirk; C. Schwing

Visitors: R. Ashton; W. Ashton; S. Biscotte; M. Chan; G. Costello; W. Hankins Dean; B. Hausman; M.A. Lewis; J. Orr; M. Preston; J. Sible; D. Tegarden

Call to Order and Announcements

The meeting was called to order at 3:00 PM by Stephen Martin, Chair.

Adoption of the Agenda

Motion was made and seconded to adopt the agenda.

Motion to approve the agenda passed unanimously.

Announcement of Approval and Posting of Minutes

Stephen Martin announced the Dec. 8, 2014 minutes were electronically approved and can be accessed via the University Registrar's website:

http://www.registrar.vt.edu/documents/governance/2014-2015/CUSP_Minutes_December_8_2014_Meeting.pdf

Old Business

Roll call, by voice response, was taken. Notation of presence/absence is noted above.

Resolution 2014-15.H, *Resolution to Revise Presidential Policy Memorandum No. 125 (University Core Curriculum/Curriculum for Liberal Education (CLE) (PPM 240))*

The motion was made and seconded to present for second reading Resolution 2014-15.H, *Resolution to Revise Presidential Policy Memorandum No. 125 (University Core Curriculum/Curriculum for Liberal Education (CLE) (PPM 240))*. First effective date: Students entering Fall 2016 and thereafter.

G. Long presented a Friendly Amendment to Resolution 2014-15.H, *Resolution to Revise Presidential Policy Memorandum No. 125 (University Core Curriculum/Curriculum for Liberal Education (CLE) (PPM 240))* as follows:

“The College of Science moves approval for amendment of Resolution 2014-15.H, replacing language for Item 7, to read as follows: ‘that the University Curriculum Committee for Liberal Education will develop specific guidelines for course approvals that will be shared with the university community via the 15-day review process. Upon responding to feedback received from the university community, UCCLC will present criteria to the commission (CUSP) for approval as outlined in the Course Approvals section on (p. 13)’.”

UCCLC representative Robert Stephens, accepted the Friendly Amendment to change Resolution 2014-15.H, *Resolution to Revise Presidential Policy Memorandum No. 125 (University Core Curriculum/Curriculum for Liberal Education (CLE) (PPM 240))*: Item 7, to read as follows: “that the University Curriculum Committee for Liberal Education will develop specific guidelines for course approvals that will be shared with the university community via the 15-day review process. Upon responding to feedback received from the university community, UCCLC will present criteria to the commission (CUSP) for approval as outlined in the Course Approvals section on (p. 13)”.

The motion was made and seconded, to consider the Friendly Amendment to Resolution 2014-15.H, *Resolution to Revise Presidential Policy Memorandum No. 125 (University Core Curriculum/Curriculum for Liberal Education (CLE) (PPM 240))*.

Discussion occurred regarding the Friendly Amendment:

- UCCLC is meeting to review guidelines and timeline for course approval process

Chair S. Martin, hearing no further questions/discussion, called for vote on the Friendly Amendment.

Chair S. Martin presented let the record reflect that Resolution 2014-15.H, *Resolution to Revise Presidential Policy Memorandum No. 125 (University Core Curriculum/Curriculum for Liberal Education (CLE) (PPM 240))* has been amended: Item 7, to read as follows: “that the University Curriculum Committee for Liberal Education will develop specific guidelines for course approvals that will be shared with the university community via the 15-day review process. Upon responding to feedback received from the university community, UCCLC will present criteria to the commission (CUSP) for approval

as outlined in the Course Approvals section on (p. 13)”.

Motion passed unanimously.

Chair S. Martin opened floor for discussion on Resolution 2014.15-H, as amended:

Discussion occurred, regarding Resolution 2014.15-H, as amended:

- D. Smith presented Faculty Senate response-Reference made to *faculty senate statement pathways_1_20_2015_edited* (posted on CUSP Resources). In summary, Faculty Senate does not support the proposal, with specific concerns of language regarding learning outcomes and concerns related to faculty access and time for faculty review of proposal.
- A.M. Knoblauch outlined the process and the communication channels employed to afford faculty review and feedback, by way of their respective UCCLE college representatives.
- M. Hajj shared that his college did share through these college channels.
- A. Schoka reiterated SGA support of the proposal, citing support letter presented at Dec. 5, 2014 CUSP (posted on resources). SGA fully supports the proposal, and encourages passage.
- J. Arthur presented concerns related to the incorporation of ethics and globalization, asking whether UCCLE had discussed how implementation would be handled for courses that do not naturally align with these learning objectives.
- A.M. Knoblauch presented that UCCLE had discussed the issue and engaged in discussion with departments concerning incorporation of the concepts of global knowledge and how to encourage students to think about ethics in different and creative ways. Specialists from ethics and global issues, within the University community, can be called upon, as resources, to aid departments in developing the ethics and globalization components in course development, during the implementation process.
- J. Sible pointed out that careful consideration has been given to total degree hours, when considering incorporation of ethics and globalization – ideally, incorporation of topics into courses already in the degree programs, rather than adding additional courses.
- M. Abbas offered that Faculty Senate does support the spirit of the proposal, but voiced concerns that the document lacks certain specific language regarding assessment, implementation, and resources.
- M. McNamee presented that this proposal is a strategic initiative and that it will be seen as a signature program among peer institutions. He expressed thanks to the students and faculty who have been involved throughout the process. He expressed that implementation will be a collaborative process, and a commitment of support for faculty development and resources.
- M. Abbas recognized colleague B. Hausman, whom on behalf of the Faculty Senate, requested that UCCLE pause the process until further examination of

the implementation procedure can be refined. Acknowledging that the Faculty Senate accepts the structure of the proposal, but requests more specifics regarding the learning outcomes alignment. A request was made for a two-month timeframe, for additional revisions, before the proposal moves forward.

- G. Yee raised concern regarding the implementation of ethics components within many of College of Science departmental courses.
- R. Holloway responded that the proposed two-year implementation process would allow for faculty development of course proposals to align with ethics and globalization guidelines for courses. She reassured faculty of the University commitment for faculty support and resources.
- A. Schoka stressed the belief that ethics content within courses is invaluable to students, and that content in this area is key in preparation and success after college. SGA applauds UCCLE for their inclusion of this ethics component in the proposal.
- L. Geyer raised question that if passage of resolution today, what would be the next step.
- Chair S. Martin clarified that, if passed, the resolution would then move to the University Council, for consideration at its Feb. 16, 2015 meeting, for First Reading.
- Chair S. Martin pointed out that any implementation proposals would also come before CUSP for review/approval.

Hearing no further questions/discussion, Chair S. Martin asked if the commission was ready to call the question.

Question was called.

Motion was made and seconded to approve Resolution 2014-15.H, *Resolution to Revise Presidential Policy Memorandum No. 125 (University Core Curriculum/Curriculum for Liberal Education (CLE) (PPM 240)*, as amended.

Roll Call Vote was taken.

Motion passed: 20 AYE, 3 NAY, 2 Abstain.

Resolution 2014-15.H first reading will occur at the UC meeting, Monday, February 16, 2015.

Reports and Minutes from Commission Committees/Sub-Committees

Undergraduate Curriculum Committee

N. Metz, for G. Chandler-Smith, announced the report of the University Curriculum Committee meeting of Dec. 5, 2014 was approved electronically Jan. 22, 2015.

Motion was made and seconded to approve the Undergraduate Curriculum Committee Report of Dec. 5, 2014. **The motion passed unanimously.**

UCC Report – December 5, 2014

**For “First and Second Reading”
Unanimous Approval**

Courses

New:

Summer I 2015

College of Science

PSYC 1024 Pathways Through and Beyond the Psychology Major (CM-1913)

PSYC 3094 Advanced Research Methods in Psychological Science (CM-1914)

**For “First and Second Reading”
Unanimous Approval**

Degrees, Majors, Options, Minors

Options

Discontinued:

Effective Graduating Calendar Year 2017

College of Agriculture and Life Sciences

Discontinue Option-BS in Biochemistry (CALB-BCHM, COS-BIOC), Option: Biotechnology (BIOT). Last term and year for to declare/enroll in option Fall 2015; Last term and year to graduate Fall 2017 (CM-1925)

Effective Graduating Calendar Year 2015

Pamplin College of Business

Discontinue Option – BS in Accounting and Information Systems Assurance, Option: AIS Assurance (AISA). Last term and year to graduate Fall 2015 (CM-1931)

Discontinue Option – BS in Accounting and Information Systems Assurance, Option: AIS Development (AISD). Last term and year to graduate Fall 2015 (CM-1932)

Minors

Discontinued:

Effective Graduating Calendar Year 2014

College of Architecture and Urban Studies

Discontinue Minor in Studio Art (STU). Last term and year for granting minor Fall 2014 (CM-1861)

University Curriculum Committee for Liberal Education (UCCLE)

Robert Stephens presented the reports of the University Curriculum Committee for Liberal Education dated January 5, 2015, and January 23, 2015, to the commission. Motion was made and seconded to approve the University Curriculum Committee for Liberal Education reports of January 5, 2015 and January 23, 2015. **The motion passed unanimously.**

Other Business

Presidential Policy Memorandum 273, Policy on Untaught Courses in the Undergraduate Course Catalog and The Curriculum for Liberal Education Review

G. Costello presented the annual report for the Presidential Policy Memorandum 273, Policy on Untaught Course Catalog and The Curriculum for Liberal Education Review. As a result of the review, 37 undergraduate courses were inactivated effective 201501, and 8 courses were given a 1-year extension by the Office of the University Registrar.

Motion was made and seconded to approve the >5 year untaught course report. **Motion passed unanimously.**

**Virginia Tech Office of the University Registrar
PPM No. 273, Policy on Untaught Courses in the Undergraduate
Course Catalog and the Curriculum for Liberal Education Review
List of Courses Inactivated &
Extended Effective 201501**

Untaught Courses to Be Inactivated (37)

Course	CLE	Course	CLE
AHRM 3124 Clothing Behavior Patterns		HIST 1224 Introduction to Latin America	
APSC 3404 Poul Eval and Select		HIST 2104 Issues in US History	
		HIST 2204H Issues in US History	
BC 2004 Prin of Bldg Structures Lab		HNFE 1364 Exercise and Weight Control	
BC 3115 Building Culture Hist of Const	A 2&6	HTM 3474 Hosp Facil Plan Mgt	
BC 3116 Building Culture Hist of Const	A 2&6	MASC 1034 Stat, Lib Arts	
BCHM 3124 Biochem Techniques		SOC 3604 Work in Modern Society	
BIOL 1044 Life Sciences in 21 st Century		SPAN 3214 Span-Amer Civ/Culture	
CHEM 2566H Principles Org Chem		SPAN 3324 Spanish-American Lit	
CS 1705 Intro Obj-Oriented Development		TA 3104 Japanese Theatre	
CS 1706 Intro Obj-Oriented Development			
CS 2204 UNIX			
CS 2504 Intro Computer Org			
CS 2605 Data Structs & OO Development			
CS 2606 Data Structs & OO Development			
CS 3204 Operating Systems			
ECON 3014 Economics of Poverty			
ENGL 2524 American Ethnic Literatures			
ENSC 1115 Found Environ Science Lab			
ENSC 1116 Found Environ Science Lab			
FOR 3215 Forest Measurements			
FOR 3216 Forest Measurements			
FOR 3334 Silviculture Field Lab			
FOR 3434 For Econ Field Lab			
GEOG 3204 Geography of Middle America			
GER 3104 Commercial German			
GER 3195 German For Reading Knowledge			
GER 3196 German For Reading Knowledge			

Untaught Courses to Be Extended (8)

Course	CLE
ACIS 3544 Mgmt Inf Sys & Tech	
BIT 3544 Mgmt Int Sys & Tech	
CSES 3614 Soil Phys Hydro Properties	
ENSC 3614 Soil Phys Hydro Properties	
GEOG 2134 Geog of the Global Economy	A 7
HD 3114 Issues in Aging	
HIST 3064 Modern US, 1877-1917	
SPAN 3684 Crossing Border Living Lit	

Adjournment

A motion was made and seconded to adjourn the meeting at 3:34 PM.

Respectfully submitted,
Gary S. Kinder
Office of the University Registrar